年 月 日

( )成大財文捐字第 號

**國立成功大學接受文物捐贈表**

**National Cheng Kung University Cultural Artifact Donation Acceptance Form**

|  |  |  |
| --- | --- | --- |
| 捐贈者Donor | 姓名/單位、機構Name/Unit or organization |  |
| 身分證字號/統一編號ID number/uniform invoice number |  |
| 身分Identity | □校友Alumnus， 系department 級class □企業團體Corporation(□校友Alumnus(企業員工Corporation employee)；□非校友Nonalumnus)□教職員工Staff □社會人士Entity not affiliated with the university□學生家長Parent of student □其他 Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 通訊地址Correspondence address |  |
| 聯絡電話Contact number |  |
| 電子信箱E-mail |  |
| 聯絡人Contact person |  |
| 捐贈物內容簡述(請詳填受贈文物明細規格表)Simple description of the artifact(please complete the table of received donated cultural artifact specifications provided at the end of this document) | 件數Number of items |  |
| 文物狀況Condition of the cultural artifact |   |
| 取得價值Value at which you obtained it | NT$ 元整 |
| 捐贈相關資料或附屬物件Donation-related information or subordinate objects | □有Yes □無No | 件數No. of objects |  |
| 捐贈者意思表示文件或檢附來文Donor consent document (or attach said document) | 公文字號:Official document number: |
| 捐贈用途Purpose of donation | □不指定(由權責單位統一管理) Unspecified (managed by the responsible unit)□指定受贈單位Specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_用途as the receiving unit for the purpose of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_□其他(詳述說明) Other (describe in detail) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 捐贈證明Proof of donation | □要Required □不要Not required |
| 芳名錄Donor Disclosure Agreement | □同意將姓名、捐款金額刊登於本校相關網站或刊物上。I agree to have my name and donation listed on relevant NCKU websites or in publications.□同意以 之姓名，將捐款金額刊登於本校相關網站或刊物上。I agree to the name of \_\_\_\_ and the donation being listed on relevant NCKU websites or in publications.□不同意I do not agree to either of the above. |
| **捐贈人無條件捐贈上列文物予國立成功大學(以下簡稱本校)，並同意接受下列條款約定：****The donor unconditionally donates the aforementioned cultural artifact to National Cheng Kung University (hereinafter “the University”) and agrees to the following regulations:**一、捐贈人應確認贈與物為其本人所有，且擔保就贈與物無任何第三人主張所有權及相關權益；如有涉及侵害他人權益時，概由捐贈人自負一切法律責任，與本校無涉。二、贈與物應依照本校接受捐贈作業程序，由本校**受贈文物資產審鑑委員會進行**審議。審議通過之贈與物，交由本校典藏或做為教育研究使用；審議未通過之贈與物，全數歸還捐贈人。三、本校接受捐贈後概括取得贈與物之所有權、相關著作財產權及附贈資料。贈與物經本校典藏後，捐贈人及其繼承人不得撤銷贈與或提出返還贈與物之請求。四、本校對於捐贈典藏之贈與物，得適時配合本校相關展覽予以展出或出版。展出或出版時得標明捐贈人姓名或公司行號，並函邀捐贈人參觀。I. The donor confirms that the donated object belongs to him/her and guarantees that no third party claims ownership or other rights. If this donation infringes others’ rights, the donor takes full legal responsibility, and the University shall not be involved.II. According to the University’s processing procedure for receiving donations, donated objects shall be reviewed by the University’s **Received Cultural Artifacts Assets Review Committee**. Objects that pass the review shall be archived by the University or used for education and research; objects that fail the review shall be returned to the donor.III. After the University accepts the donation, it also gains ownership, related economic rights, and attached information. After the donation is archived by the University, the donor and his or her legatees may not cancel the donation or request for it to be returned.IV. The University may exhibit or publish archived donations, during which it may label them with the name or corporation of the donor and inform the donor by mail to visit.捐贈者簽名： 捐贈時間： 年 月 日Donor signature Date of donation: \_\_\_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD) |

**若有任何疑問，請來電06-2757575轉54507，我們將竭誠為您服務，謝謝您!**

**If you have any problems, please contact 06-2757575 ext. 54507. We will be glad to help you. Thank you.**

國立成功大學

捐贈聲明書

(本聲明書僅限文物捐贈使用)

捐贈人(單位)願意無條件捐贈 共計 件，予國立成功大學(以下簡稱本校)，並聲明及同意接受下列事項：

一、捐贈人應確認捐贈物為其所有，其所擁有捐贈物之權利狀態如下：

 □所有權

 □著作人格權

 □著作財產權

 □未設定質權或動產擔保

 □其他

二、捐贈人擔保就捐贈物無任何第三人主張前條權益；如有涉及侵害他人權益時，概由捐贈人自負一切法律責任，與本校無涉。

三、捐贈人(單位)對捐贈物所享有第一條之權利及附贈資料，同意自交付本校時，全部移轉所有與授權使用，並同意不對本校行使著作人格權，本校得自由管理、使用、收益及處分。捐贈物經本校典藏後，捐贈人及其繼承人不得撤銷贈與或提出返還捐贈物之請求。

四、捐贈人同意本校依其專業自主從事包括：展示、重製、攝影、出版、修復、教育、移動、安置、借用、推廣行銷等之任何規劃與應用。

五、捐贈物應依照本校接受捐贈作業程序，由本校受贈文物資產審鑑委員會進行審議。審議通過之捐贈物，交由本校典藏或做為教育研究使用；審議未通過之捐贈物，捐贈人(單位)同意本校將原件返還。

六、依據財政部94年3月16日台財稅字第09404512540號函要旨：「各級政府於接受實物捐贈之相關文書上，免載受贈物之價值」及財政部96年10月22日台財稅字第09604116130號函要旨：「為避免納稅義務人逕依受贈機關開具之致謝函、證明函或其他證明文件上所載之受贈物價值於申報所得稅時列報捐贈列舉扣除而引發認定爭議，請各級政府於接受土地及其他實物捐贈之相關文書上，免載明受贈物之價值」，捐贈人同意本校所出具感謝函或捐贈證明等文件，不載明捐贈物之價值。

此 致

國立成功大學

 捐贈人(單位)：

 身分證(護照)字號：

 戶籍地址：

 通訊地址：

 電話：

 E-MAIL：

中華民國 年 月 日

National Cheng Kung University

Donation Declaration Form

(only applicable to cultural artifacts)

The donor (donating party) agrees to donate \_\_\_\_, a total of \_\_\_ pieces, to National Cheng Kung University (hereinafter “the University”) unconditionally, and hereby agrees to the following terms:

I. The donor should ensure that the object being donated belongs to him or her, and he or she owns the following rights to the object:

 □ Ownership

 □ Moral rights

 □ Economic rights

 □ No established pledges or secured personal property

 □ Others

II. The donor guarantees that no third party claims the rights in Article I. If other people’s rights are infringed, the donor takes full legal responsibility and shall not involve the University.

III. The rights listed in Article I and the attached information enjoyed by the donor shall be transferred entirely and to the University—which is authorized to use them—once the donor agrees to donate. Furthermore, the donor agrees not to exercise moral rights. The University may freely manage, use, profit from, and dispose of the donation. After the donation is archived by the University, neither the donor nor legatee(s) may retrieve the donation or request the return of the object.

IV. The donor agrees that the University may rely on its professionalism and autonomously conduct any planning and applications related to the donation, including exhibition, reproduction, videotaping, publication, restoration, education, relocation, placement, lending, and promotion.

V. The donated object should be reviewed by the University’s Received Cultural Artifacts Assets Review Committee according to the University’s processing procedure for receiving donations. After passing the review, the object shall be handed over to the University for archiving or for education and research uses. Regarding objects that do not pass the review, the donor agrees that the University may return them.

VI. According to the main point of the Ministry of Finance’s Mar. 16, 2005 Tai-Cai Shui-Zi-Di No. 09404512540, “In relevant documents regarding the reception of donations of tangible objects, each level of government is not required to list the value of the donated object,” as well as the main point of the Ministry of Finance’s Oct. 22, 2007 Tai-Cai-Shui-Zi-Di No. 09604116130, “To prevent tax payers from citing thank you notes, certificates, or other documents of proof that list the value of the donated object when applying for income tax, listing the donation for tax deduction, and subsequently causing disputes over value identification, each level of government should not list the value of the donated object on documents related to receiving land or other tangible object donations.” The donor accepts that no thank-you letter or proof of donation from the University will specify the value of the donated object.

To

National Cheng Kung University

 Donor (donating party) :

 ID (passport) number:

 Permanent address:

 Correspondence address:

 Phone:

 E-MAIL:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD)

年 月 日

( )成大財文捐字第 號

**【以下為學校行政流程，捐贈人免填】**

**The following is the administration procedure of the University. The donor is not required to fill it in.**

|  |
| --- |
| 指定受贈單位(註\*) / 相關單位Designated donation-receiving unit (note\*)/Relevant units |
| （未指定免會）(Please disregard this field if the donation is not designated).(指定受贈單位請核章(含承辦人及一、二級主管)後再送出)(Please sign [including the case officer, and first- and second-level supervisors of the designated donation-receiving unit] before submission).**依據審計部查核意見，請先行審視本受贈物有無需學校後續配合(例如拆除、搬運或設備零件修繕等相關經費配合)，以強化評估機制。According to review opinion of the Office of Audit, please review whether this donation requires the University’s subsequent cooperation (such as budget for demolishing, moving, or repairing equipment or parts) to strengthen the evaluation mechanism.**□**是Yes:(1)財源Source of budget: ；(2)金額Amount:** □**其他Other:** □**否No**承辦人/分機:Case officer/extension: |
| 財務處Office of Finance | 總務處Office of General Affairs |
|  |  |
| 主計室Accounting Office | 秘書室Secretariat Office |
|  |  |
| 校 長 批 示President’s order |
|  |

**註: 若為指定受贈，請於｢指定受贈單位｣一欄先行用印，以加速捐贈程序**

**Note: If it is a designated donation, please stamp “designated donation-receiving unit” first to accelerate the donation process.**

**受贈文物明細規格表**

**Table of received donated cultural artifact specifications**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **財產分類****Property type** | **受贈文物名稱****Name of the received donated artifact** | **創作年代****Year of creation** | **材質****Material** | **文物取得成本****Cost of obtaining the cultural artifact** | **尺寸****Dimensions** | **重量****Weight** | **圖像****Image** | **附件備註****Note** |
| **作者名****Author name** | **作品名稱****Name of the work** | **縱****Length (cm)** | **橫****Width (cm)** | **深****Depth (cm)** |
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